



The John Wesley Church of England & Methodist Voluntary Aided Primary School

Attendance Information Booklet

Days attended	Attendance %	Days off
190	100%	0
180	95%	10
171	90%	19
161	85%	29
152	80%	38
143	75%	47

What we expect.

At John Wesley CEM Primary School we are working hard to raise the whole school attendance and improve punctuality.



In line with Government direction, our expectation for each child is at least 96% attendance. Benefits of good school attendance:

- Children with good attendance:
- Feel happier and gain in confidence
- Achieve more academically and keep up with work more easily
- Develop well socially and find it easier to make and keep friends
- Establish good educational habits and routines at an early age
- Are able to make a positive contribution to school life in general
- Are much more settled into school life.
- LEARN!



**All of these are important life skills for your child
How do we promote, monitor and improve attendance?**

- We monitor your child's attendance on a weekly basis.
- Parents are informed of each year groups' attendance on a fortnightly basis, via the newsletter.
- Attendance information for your child is provided regularly.



Absences

Authorised Illness Absences

We will authorise absence for: infectious diseases, vomiting, diarrhoea, throat/chest infection etc. We understand that there are times when children are clearly not well enough to be in school. However, there are also many times when they are kept off with minor illnesses, such as mild stomach ache, headache, coughs and sniffles, when they could have coped in school.

Common illness	Guidance on Infection Control in Schools
Chickenpox	Should be off school until all the spots have crusted over, usually five days from first appearance.
Cough and cold	May attend school.
Conjunctivitis	May attend school but should see their GP for medication
Diarrhoea and vomiting*	Should be off school whilst symptomatic and 48 hours after the last symptoms
Flu (influenza)	A child should not attend school until they have recovered.
Hand foot and mouth	May attend school.
Head lice	May attend school.
Impetigo	Should be off school until lesions are crusted /healed or 48 hours after starting anti-biotic treatment
Measles	Should be off school for four days from onset of rash and recovered
Mumps	Should be off school for five days after onset of swelling
Rubella (German measles)	Should be off school until for four days from onset of rash
Scarlet fever	Should be off school until 24hrs of appropriate antibiotic treatment completed
Slapped cheek	May attend school.
Tonsillitis	May attend school.
Warts and verrucae	May attend school.
Whooping cough	Should be off school until for two days from starting antibiotic treatment

<https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2019/09/spotty-book-2019-.pdf>

*** If your child has been vomiting due to excessive coughing, over eating/excitement or for other reasons other than a sickness bug, they may return after 24 hours. Please contact us if you are unsure.**

Occasionally, your child might feel unwell first thing in the morning and will perk up as the day goes on. If you are in doubt, please send your child into school while informing the class teacher or the school office so we can monitor them throughout the day. If your child is too unwell to remain in school, of course, we will contact you.



Other authorised absences:

There are a number of other reasons when you may feel that you need to keep your children at home. However, only a handful of these reasons are likely to be authorised absences. These may include:
A hospital or emergency appointment (we expect all other medical appointments be made outside of the school day)

- An unexpected family emergency
- A religious observance
- A funeral of a friend or family member

Unauthorised Absences

Your child **should not** be absent if:

- The weather is bad
- They had a late night
- It is their birthday
- You have family visiting
- You need to go shopping
- Absence of siblings if one child is ill
- Inadequate clothing/uniform
- Confusion over school dates
- Family Holidays



Penalty Notices

Penalty Notices are issued in accordance with Kent County Council's Education Penalty Notices Code of Conduct effective from January 2016 and revised in April 2017.

A Penalty Notice can only be issued in cases of absence for 10 or more half day sessions (5 school days) without authorisation during any 100 possible school sessions or period of 50 days of schooling – these do not need to be consecutive.

A Penalty Notice can also be issued where an excluded child is found in a public place during school hours.

